

First Name	Today's Date
Middle Name	Student Number
Last Name	Student Email
	Phone Number

**Section 2: Student Address**

Local Canadian Address	Program of Study
City	Program Code
Province	Semester
Postal Code	

**IMPORTANT:** This form must be approved by the Program Coordinator before students initiate the Leave of Absence from their program of study. A study plan and/or arrangements must be in place so that students are able to successfully complete the semester upon their return. All students on a Leave of Absence must

report to the International Student Services immediately after re-entry to Canada for status verification. Failure to do so will result in termination of the student's immigration status. Students considering travel outside of Canada during their studies should ensure that they have the required reentry visas before leaving

**Information from IRCC Regarding Leave from Studies**

Your leave will be counted as authorized leave if:

1. Your school has authorized a leave from your study program for:
  - a) medical reasons or pregnancy
  - b) family emergency
  - c) death or serious illness of a family member
  - d) any other type of leave your school authorizes
2. Your school has closed permanently or because of a strike
3. You've changed schools
4. You or your school deferred your program start date
  - a) In this case, you must start your studies the next semester, even if it starts sooner than 150 days, and get an updated letter of acceptance.

You can not work on or off campus during an authorized leave from your study program, even if your study permit says you're allowed to.

International students with a study permit or who are PGWPP applicants should be actively pursuing their course or program of study. If it is determined that the student has not met the conditions of their study permit or are not actively pursuing their course or program study, they may be banned from applying for a post-graduation work permit for 6 months from the date they stopped their

unauthorized study or work, per